

October 8, 2024 – November 12, 2024

Activities Report

Public Operations (Laura)

Programming

Youth

October kicked off the Springboards to Inquiry for the first couple of schools. Planning started in August after Laura finished the summer reading program. During the end of summer, Lizzy and Laura reached out to the four school districts about the 2024-2025 school districts. Laura met with Ryan Dempsey of the Jefferson County School District 509j and Cassandra Loreda of Culver Elementary School. Both school districts accepted the return of the Springboards to Inquiry curriculum. Laura also met with Molly Schultz of the Black Butte School District. Later, Laura had Star Todd go and meet with additional staff members at Black Butte. Black Butte School District initially declined Springboards to Inquiry and only wanted support from Oregon Battle of the Books. Once Lizzy started visits, Black Butte changed and accepted Springboard. Finally, Laura reached out to Ashwood School District and has not received a response. She discovered that there are no students currently attending the Ashwood School District.

Jefferson County School District 509j, Culver School District #4, and Black Butte School District are participating this year. Jefferson County School District includes Warm Springs K-8 Academy, Buff Elementary, Madras Elementary, Metolius Elementary, and Big Muddy. Culver School District has Culver Elementary. Black Butte School District has Black Butte. After reviewing the curriculum and last year's methods, Laura and Lizzy determined to train the school librarians on the skills from the Springboards to Inquiry. With the increased number of school visits, they determined the need for support from the school librarians. In September, at the beginning of the school year, Laura met with the Jefferson County School District librarians from the elementary schools to high school. She discussed the change in the project. The school librarians were hesitant but willing to help support teaching. Laura then shared the curriculum and taught them how to teach the lessons. One thing that helped the librarians was to show the standards connected to the curriculum so they wouldn't have to do the legwork. The new librarian at the Warm Springs K-8 Academy, Alondra Maya, was excited about the new program and started the curriculum with little to no additional training. Laura and Lizzy met with her once and discussed how it ran. She checked out the books and prepared the lessons. In preparing for our October visit, Alondra shared where she was in the curriculum. Laura and Lizzy could support us seamlessly with Alondra during our visit.

Laura assigned each school two months out of the school year. Laura and Lizzy coordinate visits. With the new schedule, Laura and Lizzy can balance with the school districts. Laura and Lizzy visited Warm Springs K-8 Academy, kindergarten to fifth grade, Culver Elementary, and Black Butte. Madras High School WR 121 and 122 teacher Caleb Gaymen reached out and said he would like his students to have information literacy taught in the spring. Laura and Lizzy continue to reach out to the teachers in the school district if they need additional support. Andrea Hardgrave, the school media specialist from Buff Elementary, shared the Springboards to Literacy with her fellow teachers, who then asked for copies of the Springboards to Inquiry book.

So far, the success has been in the scheduling of the schools and the enthusiasm of the new school media specialists. Alondra Maya was prepared and ready for us at the Warm Springs Academy. Unfortunately, due to a communication error, Nancy Sanabria at Culver did not accept our calendar invite or respond to our reminder email. She was surprised to see Laura and Lizzy show up during her scheduled week. Laura and Lizzy need help from the school media specialists to stay committed to teaching the Springboards to Inquiry to their students. Many of the media specialists have yet to use it since our initial meeting. While they are happy to have us come and teach it, they are busy and need to remember. Since this was only the first month, Laura and Lizzy hope it will improve next month with additional reminder emails and one-on-one meetings to help them with the material.

Oregon Battle of the Books (OBOB) Support

The Library District is providing additional support to the Jefferson County School districts by offering the use of Readerzone (app tracking reading). Ryan Dempsey worked with the school districts to input all OBOB participants so the school media specialists could track their reading and attendance. Laura trained the school media specialists on the app and webpage. It is rolling out completely in November. Laura and Ryan can create reports and monitor the participants using the app.

Adult

<u>Date</u>	<u>Title</u>	<u>Attendance</u>
8/29/2024	Talk-About: Transforming Your Health: Faith-Based Health	9
9/3/2024	Talk-About: Homeschooling Panel	10
9/12/2024	Talk-About: Medicare 101	1
9/21/2024	Author Talk: Liane Moriarty	0
9/24/2024	Camp Sherman Bookmobile Route	6
10/17/2024	Talk-About: How to Be a Better You	0
10/22/2024	Author Talk: Lori Gottlieb	3

Circulation

Misha Kubo, circulation, turned in her notice, and her last day was October 31. Jane, Gabby, Kristin, and Laura are working with COIC to find an intern to replace Misha until we hire another pager.

Technical Operations/Facilities/Safety (Gabby)

- The Roundhouse Foundation offered \$10,000 towards our Library Accessibility Project. We applied for an Oregon Community Foundation (OCF) grant for \$37,381 for the Library Accessibility Project that would fund upgrading the library catalog patron interface to Vega, 780 hours of library clerk time, and purchasing and servicing 11 additional hotspots. I talked with the Roundhouse Foundation to confirm we could use the \$10,000 funds in varying ways depending on whether we receive the OCF Grant. If we receive the OCF grant, we will use the Roundhouse grant to cover an extra year of Vega's service. If we do not get the OCF grant, we will use the Roundhouse grant to pay for the hotspots and increase library clerk hours. The OCF Grant Board meets on November 15.
- Ordered five new public desktops, bringing the public computer count up to 7 for adults and 5 for kids.
- Swan and I took a trip to Crook County Library to help them with their item check-in program, which had started malfunctioning. We were successful in fixing their check-in program.

- We hired an intern, Marvella Terrazas, through the Central Oregon Intergovernmental Council (COIC) to assist Alex with processing and collection development. COIC is funding this internship position, which will last about six months.

Administration/Expansion (Jane)

October 8 – Jane attended a Learning Live Webinar: Building Effective Library Director/Board Relationships (so far, we're doing all the right things)

Attended the Oregon Fair Association annual conference October 18-19; sessions on setting up a one-page emergency action plan, optimizing board collaboration, and establishing successful board/CEO relationships.

Met with Sarah Beeler, library director at the Crook County Library, on October 24 to discuss the successful transition from the Deschutes Public Library OverDrive account to the Libraries of Eastern Oregon and other areas of mutual interest.

Jane attended the first Housing Urban Development District Task Force Meeting on October 25. The City Manager asked us to explain the impact of less funding created by the HURD. The Planning Director suggested changes to the HURD to mitigate the financial impact.

District Loss to Urban Renewal 2020 – 2024

Year	Madras Urban Renewal Dist	Housing Urban Renewal Dist	Culver Urban Renewal Dist
2020	\$15,887.02	\$211.89	\$2,306.22
2021	\$21,035.24	\$1,639.60	\$2,342.88
2022	\$22,312.09	\$5,703.64	\$2,507.12
2023	\$24,460.12	\$12,150.81	\$2,429.75
2024	\$25,922.69	\$19,585.75	\$2,161.61
% ↑	63.27%	9181.99%	(6.29%)

The Statewide Database Licensing Advisory Committee met on October 28, 2024. The committee reviewed the LSTA budget, reviewed and finalized the program scope and goals statement, and reviewed the administrative rules. Jane Ellen Is a member of this committee.

Jane submitted the annual public library statistics to the State Library of Oregon and the liability insurance update forms to SDIS.

Jane attends lunch at the Community Center at least once each month.

Training

Laura attended the School Librarian Conference in Portland on October 5, 2024. Her takeaways were looking to other methods for fundraising, such as directly asking the community to donate and having an online donation opportunity. There were suggestions for teen programming, such as participating in the Mock Printz Awards and teaching information literacy during lunchtime.

Finance (Kristin)

- Requested and received \$7,440.76 in reimbursement from JCLA through the Reimbursement Grant approved in March 2024. The remaining funds = \$8,050.25, designated for the program refreshments and the Summer Reading Program.
- October expenses for Supplemental Grant funds from JCLA. Remaining funds = \$45,728.69

- \$1,977.60 Overdrive Advantage account for October eBooks/audiobooks
- \$700.73 Wages/taxes (clerks – Friday opening)

October Community Outreach Events (Star)

- Oct 2 – JC Fair Board (JE)
- Oct 3 – County Treasurer candidate forum, CRR (JE, Swan, Gabby)
- Oct 8 – County Commissioners (JE)
- Oct 8, 10 – County Commissioner candidate forums, Madras, CRR (JE, Swan, Gabby)
- Oct 9 – Todd Dunkelber (JE); Bart Platt JeffCo Fair Complex (JE)
- Oct 7 – Metolius City Council Meeting (Star) Discussed community clean-up scheduling, Santa's Workshop event on Dec 14, other upcoming events
- Oct 8 – Madras City Council Meeting (Star)
- Oct 14 – County Commissioner and Treasurer candidate forum, Camp Sherman (JE, Swan)
- Oct 15 – Transition from Discovery Pass through DPL to Discover and Go Pass through LEO, now offering more attractions and a better interface. Discover and Go - Jefferson County Library District
- Oct 15-17–ABOS Conference (Star) *I will present to the board in Nov and will touch on this more
- Oct 17 – The Children's Learning Center Family Resource Night (Lizzy & Adriana) table to share library resources with TCLC families
- Oct 18 – Madras Downtown Association Night Market (Lizzy & Laura), book giveaways
- Oct 22 – Camp Sherman bookmobile route & Black Butte School visit (Star & Lizzy) only two at Community Hall, but we'll give it time. Lizzy did an early literacy storytime with K-2, and Star did OBOB support with grades 3-5.
- Oct 24 – Building Expansion planning meeting (Jane, Kristin, Star) Planning for ballot measure. Follow-up meeting with Tiffany, Jane, and Star to discuss info gleaned from Mack Gardner
- Oct 24 – 8 hrs community service volunteer prepping glow bracelets for Christmas parades (the volunteer he was a good sport—it was quite dull)
- Oct 28 – Madras Downtown Association meeting (Jane) Jane introduced the JCLA book sale for Dec 14 and received a positive response for MDA vendor participation
- Oct 29 – Planning meeting for QR codes for business cards (Swan & Star) Swan to create and present at next PR meeting on 11/4

Upcoming Events/Meetings

Date	Event
November 14	Talk-About: How to Be a Better You @7:00pm
November 15	Coffee Cuppers – Desert Inn @8:00am
November 16	Spanish Talk-About: La Llorona @3:00pm
November 18	Culver City Council Meeting @6:30pm
November 21	Business After Hours – Madras Airport @5:30pm
November 22	Coffee Cuppers – Field of Daisy's Playcare @8:00am
November 26	Madras City Council Meeting @5:30pm
December 2	Metolius City Council Meeting @6:00pm
December 6	Coffee Cuppers @8:00am
December 10	JCLD Board Meeting @4:30pm