

**BOARD OF DIRECTORS SPECIAL MEETING**

**Thursday, May 29, 2025 @ 5:00 pm**

**241 SE 7th St, Madras, OR 97741**

Board members present: Susan Stovall, Tiffany Turo, Stephen Hillis, Tess Ballard, Karen Esvelt

Staff present: Jane Innes, Laura Jones, Tom Hawk, Kristin Peterson

**Minutes**

1. **Call to Order** - Chair Susan Stovall called the meeting to order at 5:04pm.
2. **Acceptance of Agenda and Establishment of a Quorum**

Stephen Hillis moved, and Tess Ballard seconded to accept the agenda with flexibility. Motion carried unanimously. A quorum was established.

1. **Old Business**
	1. Bond/Building expansion update and future direction

Jane Innes discussed the results of the bond measure by precinct. She talked about changes that will happen with library operating hours, community outreach programs, and public computer use.

Innes offered a phased proposal for alternative actions to extend services to outlying areas and expand the building. Laura Jones talked about the possibility of a partnership with the Culver school district, and using the bookmobile as a mobile library/courier.

Stovall suggested adding modular buildings as a temporary solution to add space for staff.

Jones discussed library statistics for the last 12 years for the number of library card holders and checkouts.

The board discussed the possibility of a smaller expansion, keeping the same style of the existing building, and going for a smaller bond in November of 2025 or 2026.

* 1. Status of 234 SE 7th St. building

Tom Hawk explained that the structural condition of the building may not lend itself to renovating the building. The board discussed options for more inspection and/or selling the property.

1. **New Business**
	1. 2025-2026 Budget change considerations

Kristin Peterson covered the proposed changes prior to the board adopting the budget at the June meeting.

* 1. Current year revenue

Innes gave an update on 2024-2025 tax revenues. We will not receive the amount that we anticipated from Jefferson County this year.

* 1. Potential Operating policy change

Innes will propose at the June meeting that library cards be required to utilize all library services.

* 1. Library Director’s evaluation

The board met with Innes to discuss her evaluation for this year.

1. **Ending Remarks**
2. **Adjourn –** Stovall adjourned the meeting at 6:50pm.

Respectfully submitted,

Kristin Peterson

JCLD Executive Assistant and Acting secretary to the Board