**Budget Committee**

**May 19, 2021**

**Minutes of Meeting**



**Board:** Stephen Hillis, Karen Esvelt, Guy Chittenden, Royce Embanks, Susan Stovall

**Budget Committee:** Terri Drew, Courtney Snead, Colleen Fletcher

**Absent:**  Sandra Hahn, Joan Starkel

**Staff:** Jane Ellen Innes, Laura Jones

**Guests:**

 **I. Call to Order**

Courtney Snead filled in as chair for Joan Starkel, who was unable to attend. Snead called the meeting to order at Karen Esvelt called the meeting to order at 6:25 pm.

  **II. Public Comment**

 None.

  **III. Old Business**

 There was no old business.

  **IV. Second Review of 2021-21 JCLD Budget**

Innes reviewed the changes requested by the Budget Committee at the May 4, 2021 meeting. The Committee reviewed the Materials and Services, Contingency, and Building and Improvement sections of the budget. Innes presented the guiding principles she used in creating the Personnel budget. The Budget Committee discussed the updates, recommendations, and changes. Teri Drew moved, Susan Stovall seconded that the budget as revised be approved by the committee and forwarded to the Library Board. Motion passed unanimously.

With no further business before the Committee, the meeting adjourned at 7:29 pm.

Respectfully submitted,

Jane Ellen Innes

Budget Officer