



**Board of Directors Meeting**  
**Thursday, May 18, 2023 @ 4:15 pm**  
**241 SE 7<sup>th</sup> Street, Madras, OR 97741**

**Minutes**

Board members present: Susan Stovall, Tiffany Turo, Tess Ballard, Stephen Hillis  
Staff present: Jane Ellen Innes, Laura Jones, Gabrielle Beebe, Kristin Peterson

**1. Call to Order**

Chairperson Susan Stovall called the meeting to order at 4:17.

**2. Acceptance of Agenda and Establishment of a quorum**

Stephen Hillis moved, Tiffany Turo seconded to accept the agenda with flexibility. Motion passed unanimously. A quorum was established.

**3. Public Comment**

No public comment

**4. Presentations from Outside Groups**

No presentations from outside groups

**5. Review/Approval of Minutes (Action Item) - Regular Meeting April 19, 2023**

No corrections to minutes. Minutes stand approved.

**6. Finance Report – Financial Statement ending April 30, 2023**

Innes discussed the monthly financial statement line by line. The board requested to add a discussion topic to next month's agenda – status of 248 7<sup>th</sup> St. repair requirements and potential sale to County.

**7. Unfinished Business**

- a. Library Director's annual review - Board discussion is moved to executive session following the general meeting.
- b. Budget Committee Process Review – tabled until June.

**8. New Business**

- a. Policy Monitoring: Executive Limitations (Treatment of Staff). Board determined we are in compliance.
- b. Library Director Contract Review/Renewal/Negotiation - tabled until June
- c. Meeting Dates June – August. The Board decided to change the June board meeting to June 19, 4:00 p.m. including the budget hearing, the regular board meeting, and board executive session. July regular board meeting is changed to July 11, 9:00 a.m.

**9. Reports**

- a. Management - Jane discussed the Jefferson County Library Association status with regards to board membership and financial situation. Jane discussed board involvement for Saturday market.
- b. Facilities – already discussed during the Finance Report.
- c. Grants – no report

**10. Upcoming Events** – see the summer calendar distributed at the meeting

**\*\*\*The board went into executive session at 5:03 p.m. in accordance with ORS 192.660(2)(i) to discuss the library director’s evaluation.**

---Turo left the executive session at 5:30 pm.

**\*\*\*The board exited executive session at 6:01 p.m.** No action was taken.

**11. Board evaluation** – Did the meeting today move towards the goals for the Jefferson County Library District) board?

**12. Adjourn** – The meeting adjourned at 6:01 p.m.

Respectfully submitted,

Kristin Peterson  
JCLD Administrative Assistant  
Acting as secretary to the Board